**SIR CHAPTER 169**

**EXECUTIVE BOARD MEETING MINUTES Date: 5/11/2021**

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**Big SIR, Scott Barcus called the meeting to order at 9:30 am**

**Attending:** Scott Barcus; Ed Dorn, Duane Evans; Jim Forden;

Ted Fox;; Jim Hiney; Dan Lindstrom;; Luis Rodriguez

**CALL TO ORDER AND INTRODUCTION OF Guests: No guests attending**

**AGENDA: MSC to approve**

**MINUTES OF PREVIOUS MEETING:** MSC as amended to include a copyof State SIR COVID 19 meeting requirements;

**BIG SIR:** Nothing new to report

**LITTLE SIR:** Dan reported that the Fresno Zoo would be providing the program for the luncheon today and Fresno State Athletic Department has committed to make a presentation at the meeting next month. For the July meeting in which the ladies will join us, a “Honky Tonk” washboard band will perform. Proposed that we provide lunches for the performers. MSC.

**SECRETARY** Question raised re the current membership total the State Offices will be using to calculate our assessment for this quarter. To date, we have reported that there are 98 Active members in 169. Following this meeting, Jim will be preparing Form 27 for submission to the State which will reflect any changes which may have occurred since the last report was submitted. In a somewhat lengthy visit to Union Bank, Chapter leadership have updated the signatory designations for our banking account. Proposed that our accounting records that are more than seven years old be destroyed. MSC.

**TREASURER:** Duane Evans reported that since we have not had a meeting prior to today, therefore there is no additional activity to report regarding the Treasury accounts. Union Bank has requested that he and several other of our officers come into one of their branch locations to accomplish the designation of signatories of our Chapter Bank account. Those who will need to attend this session have been asked to meet briefly after this Board to set a time and date for the visit to the bank.

**ACTIVITIES:** Ed Dorn reported that Couples Night Out would be resuming this Thursday, with dinner at the Elbow Room. The Poker Group which had just been formed prior to the epidemic, will also be meeting this month.

**MEMBERSHIP**: Jim Hiney proposed that we traditionally recognize as a group, the new members who have joined during the time that we have not had luncheons. By consensus, the Board supported doing this today.

**SUNSHINE:** No report.

**OLD BUSINESS:**

1) Proposed that the Board ask Jackie Lavato to handle the table decorations for the July meeting with the ladies;

 2) To be admitted to the luncheon today, each member will be required to provide proof of virus vaccination and to sign the waiver form required by State SIR. Dues will be collected at $15 for the year. Jim Hiney reminded that any member who does not pay the amount for the year, will be required to pay an additional $3 at each luncheon. Ed Dorn, who has already been requiring the waiver at the golf outings, will take care of this part of the registration today.

**NEW BUSINESS:** Nothing to discuss at this time.

**AGENDA ITEMS FOR NEXT MTG:** Any items on this month’s agenda, but due to time constraints not addressed will be included on the agenda for the meeting next month.

**ADJOURNMENT: 10:28 am**

**RESPECTFULLY SUBMITTED:** Jim Forden, Secretary

**BRANCH PROTOCOLS FOR MINIMIZING COVID-19 LIABILITY**

In view of the deletion by SIR’s insurance carrier, effective May 1, 2021, of coverage for

pandemic diseases and the likelihood that other carriers are also not providing such coverage,

the following requirements are necessary to protect the health and safety of SIR members and

minimize SIR’s exposure to possible claims related to pandemic diseases:

1. The branches are required to strictly observe corporate formalities, such as annual

election of officers and keeping corporate minutes in a timely and orderly manner.

2. The branches are urged to encourage all branch members to be vaccinated against

COVID-19 and to help those branch members who need assistance in finding vaccination

centers and getting vaccinated.

3. Beginning May 1, 2021 and until further notice to the contrary, branches shall require

branch members, visiting SIR members from other branches, guest speakers, guests, and

spouses/significant others (“Attendees”) to be fully vaccinated (2 shots, if required) as a

condition of being allowed to attend branch activities which are conducted wholly or partially

indoors. In the alternative, unvaccinated Attendees can attend such activities if they provide

proof of a negative COVID-19 test administered within 3 days prior to an event they want to

attend.

4. To ensure compliance with the requirements of item 3, branches shall require Attendees

to show the original, a copy, or photo (in hardcopy or via a phone) of their vaccination record

cards or test result documentation.

5. Branches shall maintain an updated list of members who have submitted proof of

vaccination and use it to check them in for branch activities involving any indoor components.

Branches need not require members who are on the vaccinated list to show proof of

vaccination thereafter.

6. Branches shall require all Attendees participating in SIR activities to comply with all

then-current state and county requirements related to COVID-19 protection, such as wearing

masks and social distancing.

7. Branches shall require all Attendees attending SIR indoor or outdoor activities, to

execute the attached waiver prior to allowing a member to attend such activities. Such waiver

need only be executed once by a member, and the branch shall maintain the originals of such

executed waivers for inspection by State SIR representatives.

**Attached to Pardinis Catering Contract:**